

**PROCEEDINGS OF THE SECRETARY, TTWREI SOCIETY (GURUKULAM),
HYDERABAD**

Present: Dr. E. Naveen Nicolas, I.A.S.,

Procs.Rc.No.Accts/cont/1/2023

Date: .12.2023

Sub: Gurukulam, Hyderabad - Release of Budget towards Contingent charges for the 3rd Quarter of 2023-24 to all the TTWR Schools/Jr.Colleges/ URJCs/SOEs/COEs/ English Medium institutions & Degree Colleges - Reg.

- Ref: 1) Guidelines for maintenance of accounts in APTWRS/RJC/URJCs.
2) Circular Rc.No.5710/Accts/2010-11, Dt:04.11.2010.
3. This Office Procs.Rc.No.Accts/D2/2708/2017-18, Dt:01.07.2017.

ORDER:

As per Para (3) of Guidelines vide reference 1st cited, the Principals of the all the TWRE Institutions were declared as Drawing and Disbursing officers with powers to sanction of expenditure towards contingent charges. They are empowered to sanction the contingent charges expenditure within the ceiling limits communicated by this Office.

In the above said guidelines, item-wise ceilings were fixed in respect of certain heads of expenditure to be incurred at institution level by the Principals of Residential schools and Jr.Colleges. In case of Upgraded Residential Junior Colleges, they will be treated as two units for the sake of expenditure i.e., School portion and Junior College portion. However, as the drawing officer is only one i.e., Principal, only one cash book should be maintained in URJCs.

Based on the enhanced rates of Contingent charges vide reference 3rd cited, the Item-wise, Quarter-wise allocation of contingent charges **Annexure -I Appended.**

S.No	Institution	Amount
1	Residential School	68,300
2	Residential Junior College	64,300
3	URJC/Degree College	132,600

Therefore the following amounts are proposed for release of:

- Rs.6,000/- (2000 x 3) towards Honorarium of Doctor and Rs.18,000/- (6000 x 3) Honorarium of Part-time Plumber & Electrician from Oct to Dec,2023 to each Institution.
- The Contingent charges for the 3rd Quarter of 2023-24 as mentioned below at **Annexure-II appended** of all the TTWRE Institutions.

Therefore, sanction is hereby accorded for an amount of **Rs.1,57,67,400/- (Rupees One crore fifty seven lakhs sixty seven thousand and four hundred only)** towards contingent charges for 3rd Quarter of 2023-24 to the above said all TTWRE Institutions from the funds available under Tribal Welfare 310/312 - Other Grants-in-Aid in PD Account No.241 and **Rs.30,00,000/- (Rupees Thirty lakhs only)** towards Honorarium of Doctor, Part-time Plumber & Electrician 3rd Quarter of 2023-24 to the above said all TTWRE Institutions from the funds available under Gurukulam Academic Activities 300/306- Professionalas Engaged for Specific Activities.

The Principals are authorized to pass the detailed bills at institution level and retain with them for Annual Audit. However, the Principals shall follow the instructions issued in the references 1st and 2nd cited. They are also requested to submit separate proposals based on actuals for release of Rents, Power Consumption Charges etc.,

Further, they are requested to limit their expenditure for the released amount (eligible) to each sub-detailed head has to be met from the same head of account for which the amount was released and not to divert the amount from one head of account to another head of account. If the actual expenditure is going to exceed the release against each head of account, the same may be sent for approval of the Secretary, Gurukulam and only after such approval, expenditure can be incurred. Any sort of deviation from the above shall not be entertained. If any excess expenditure is incurred more than eligible criteria in any Head of Expenditure shown above, the same will be recovered from the Principals and concerned/in-charges equally besides initiating disciplinary action against them.

All the Principals are directed to enter all the financial transactions with regard to Contingent charges in FAS (before meeting any expenditure or giving

any cheque) strictly duly following the above said item-wise ceilings which are already fixed in FAS. If any excess amount is incurred over and above the item-wise ceilings, the same will not be accepted in FAS and hence such excess expenditure should personally be met by the Principal concerned.

Vide Circular 2nd cited certain instructions were issued for maintenance of Cash Book and incurring the contingencies expenditure. These instructions should be followed by all the Principals/OSDs of Gurukulam institutions.

The expenditure shall be debited to the following Head of Account.

2225-Welfare of SCs, STs & OBCs (02)-Welfare of STs MH(277)-Education GSH(25)- State Sector Schemes SH(12)- Residential Schools for Tribals 310/312 Other Grants-in-Aid	Rs.1,57,67,400/-
2225-Welfare of SCs, STs & OBCs-02-Welfare of STs- MH(277)- Education-GSH(25)- State Sector Schemes-SH(26)-Gurukulam Academic Activities 300/306- Professionals Engaged for Specific Activities	Rs.30,00,000/-

The Deputy Secretary (Accts) is directed to release the above said amount of **Rs.1,57,67,400/-(Rupees One crore fifty seven lakhs sixty seven thousand and four hundred only)** towards contingent charges for 3rd Quarter of 2023-24 to the above said all TTWRE Institutions from the funds available under Tribal Welfare 310/312-Other Grants-in-Aid in PD Account No.241 and **Rs.30,00,000/-(Rupees Thirty lakhs only)** towards Honorarium of Doctor, Part-time Plumber & Electrician 3rd Quarter of 2023-24 to the above said all TTWRE Institutions from the funds available under Gurukulam Academic Activities 300/306- Professionalas Engaged for Specific Activities through on-line Banking service.

SECRETARY

To

All the Principals of TTWRS/URJC/RJCs/RDCs.
Copy to Accounts Section.